

2020 ARTIST APPLICATION FORM

FANDOM PDX

www.FandomPDX.com | Art@FandomPDX.com



Fandom PDX® 2020 will take place Saturday & Sunday, January 4-5, 2020 at the Sheraton Portland Airport Hotel located at 8235 NE Airport Way, Portland, OR 97220.

Artists and creators of original content are an important part of the fan convention experience and each year we've celebrated this fact by offering discounted space for local talent to sell their commissions, prints, and other handcrafted goods. So **THANK YOU** for your interest in being a part of that! Please take a moment to read this application completely before filling out and submitting your information.

Each ARTIST TABLE includes the following:

One (1) table in the Artist Alley area (6' or 8' - based on availability)

Two (2) chairs

One (1) weekend pass to the convention labeled "Artist"

PLEASE NOTE:

- Artist Alley is juried. This means that we review all applications and a committee from the event operations staff chooses the artists who will be approved. This is done in order to make sure a variety of art styles are made available to the attendees – thus avoiding creators all selling the same style/presentation. If you have applied in the past, please make sure that your website on this form is up to date for our team to review and, if possible, contains new/updated content.
- Up to one (1) additional ARTIST pass can be purchased (per space) for \$25.
- Power and Internet access are available. Please see Section IV.
- Artist Alley table sales will end on **December 15, 2019**.

Artist Alley tables are \$75 for Fandom PDX 2020.

**PLEASE PRINT CLEARLY.
IF WE CAN'T READ IT, WE CAN'T APPROVE IT!**



SECTION I: ARTIST INFORMATION

Studio's Name / Artist's Public Name

Artist Name (Legal Name)

Contact Email Address

Contact Phone Number

Website (Homepage, Facebook Fan Page, Etsy, DeviantArt, etc.)

Address

City, State, ZIP Code



SECTION II: PRODUCT DESCRIPTION

Please give us a brief description of what you will be selling. (Example: Prints, Custom Items, etc.) Please note that commercially packaged items are not permitted in Artist Alley and should be sold in the Exhibitors Hall at a VENDOR space.



SECTION III: SPACE & BADGE REQUESTS

Artists are only permitted to buy one (1) space which includes one (1) badge labeled ARTIST. You are permitted to buy a second ARTIST badge (optional) with your table for an additional \$25.

ARTIST TABLE (\$75) before 12/15/2019	EXTRA PASSES (\$25 each) One per TABLE	TOTAL DUE:
\$75		



SECTION IV: INTERNET ACCESS & POWER

Wireless **internet access** will be made available to ARTISTS via the host property. Please see the on-site ARTIST Coordinator for the Wi-fi password during load in. **Power** outlets are available, but are on a first come/first served basis. We recommend bringing an extension cord and power strip (just in case!) since sharing is encouraged. Please keep in mind that all cabling and/or extension cord use must be approved by Green Mustard Entertainment event management (on site) for safety purposes.



SECTION V: HOURS OF OPERATION

FRIDAY (JANUARY 3, 2020)

9:00 PM - 11:59 PM - Artist Alley Setup & Badge Pickup

SATURDAY (JANUARY 4, 2020)

10:00 AM - 12:00 PM (noon) - Artist Alley Setup & Badge Pickup

12:00 PM (noon) - 8:00 PM - Artist Alley is OPEN

SUNDAY (JANUARY 5, 2020)

10:00 AM - 11:00 AM - Artist Alley Setup

11:00 AM - 4:00 PM - Artist Alley is OPEN



SECTION VI: FORM SUBMISSION & PAYMENT

Before submitting payment, you must submit this completed and signed form for approval via one of these methods:

VIA EMAIL | Scan and email this form (in PDF format) to Art@FandomPDX.com.

VIA US FAX | Our fax number is **(407) 567-7915**. You do not need to include a cover sheet.

Once your form has been received and approved, the ARTIST Coordinator will contact you for payment. Payment can be made online or via cash/check/money order. The ARTIST Coordinator will supply you with the details upon approval of your application. If your payment is not received within two weeks (14 calendar days) of your approval, another artist will be approved and offered your space and you will risk losing your space in Artist Alley.



SECTION VII: POLICIES (PLEASE READ COMPLETELY!)

- You must be 18 years of age or older to participate in Artist Alley. This also includes secondary Artist badges manning the table.
- All ARTISTS and their staff are responsible for adhering to the Convention Rules and Weapons

Policy posted online at FandomPDX.com/policies

- The assignment of your table's location will be solely at the discretion of Green Mustard Entertainment management. While we will do our best to accommodate every request, we cannot guarantee a specific space.
- ARTIST packets containing badges and any other pertinent paperwork will be available for pickup before the event begins. Check FandomPDX.com/artists for the scheduled set up times and hours of operation. Packets must be retrieved and badges worn before you are allowed to set up your space. These packets will not be mailed in advance for any reason.
- Your ARTIST space will be considered confirmed upon receipt of a signed agreement with full payment. Partial payments and *verbal* agreements do not constitute a confirmed space or guarantee of any kind.
- Any cancellations must be received in writing no later than forty-five (45) days in advance of the event. A fee of \$25.00 will be charged for any cancellations. Cancellations are not permitted after fourteen (14) calendar days before the start of the event and all fees (partial or complete) are non-refundable after that point. All refunds will be sent via U.S. Mail or via our online ticketing system within forty-five (45) days after the conclusion of the event.
- Setup and breakdown times at the convention are strictly enforced. Your table should be open and available for business during the officially posted Artist Alley hours. Breakdown of your space should not begin before the Artist Alley closure time listed on your signed application.
- Bootleg merchandise (aka "grey market goods" - any/all unlicensed products and reproductions of any kind) including but not limited to imports, weapons, costumes, accessories, and all products containing trademarked properties is not authorized for sale in any Green Mustard Entertainment Artist Alley or Exhibitors Hall.
- ARTISTS agree that no weapon or adult material shall be purchased by or handled by any person below the legal age of 18. You are responsible for furnishing adequate information to Green Mustard Entertainment as to the proper removal of a weapon or adult material from the convention after purchase.
- Green Mustard Entertainment reserves the right to revoke or refuse any application or to deny access to and/or remove artists from the event at any time.
- Green Mustard Entertainment is not responsible for losses due to theft, damage, fire, acts of nature, acts of God, or other causes.
- You are responsible for providing your own insurance, and neither Green Mustard Entertainment nor the hotel/convention center/event venue will be responsible for obtaining insurance for you, your company, or your/its employees.
- Additional processing fees may apply if you pay for your ARTIST space online (via Eventbrite).



SECTION VIII: AGREED TO & UNDERSTOOD BY

I have read and understand the policies of Green Mustard Entertainment's event which are available in this document and/or online at the specific event's website (denoted on the first page of this agreement.)

Signature

Date